

Step #4: Sharing Your Success

Triennial Assessment Report to the Public (Public Notification is Required)

Part #1- 10 Step Checklist

Part #2-Post results on progress made in meeting your 3 district wellness policy goals at BOTH:

1) St James is the only school building

Goals unmet: Thus far, we have met all of our goals stated in our Wellness Policy, which was updated back in 2022. The plan, when we set our next committee meeting, is to add Emotional and Mental Wellness to the plan. Activities and nutrition is key to a healthy child, so is their mental health. We already have items in motion to ensure students know the district is looking out for them and to let parents know about resources.

Document how you will update the public below, and provide the link(s) to public updates of the triennial assessment results- *provide links to your documentation*

Target Audience(s)	Method	Date
School Family Association	Meetings at least 5 times a year with the public	1/30/24
School Family Association Board meeting	Principal meets with the board to discuss upcoming meetings and school related events. Notes are put into the a biweekly letter SFA – St. James Catholic School (st-james-crete.org)	1/30/24
Parents/Guardians	Newsletters/Folders	1/24/24
Community/Parishioners	Bulletin/Website/Flyers Bulletins – Sacred Heart Catholic Church (sacred-heart-crete.org)	1/28/24; weekly
Link to the district website to meet public notification requirement	Wellness Policy: https://www.st-james-crete.org/st-james-wellness-policy-4/ District Website: https://www.st-james-crete.org/	

When updating the public, include a link to your wellness policy and an email contact the public can ask questions. **Post a summary to one of your district's main pages so patrons can easily see your updates, consider including pictures of students and staff participating in wellness activities To return to the Triennial Assessment overview document, [click this link](#)**